



STATE OF HAWAII
DEPARTMENT OF HEALTH
HEALTH RESOURCES ADMINISTRATION
FAMILY HEALTH SERVICES DIVISION
P. O. Box 3378
HONOLULU, HAWAII 96801-3378

December 20, 2004

TO: Applicants - Comprehensive Primary Care Services

FROM: Charlene Gaspar, M.P.H., R.N.
Primary Care Coordinator and RFP Contact Person

SUBJECT: Addendum 2 to RFP No. HTH 550-7
Comprehensive Primary Care Services

1. **Delete and replace the last statement in the first paragraph under Section 2, page 2-1, Item I.A. as follows:**

Delete Statement

On-site services may include, but are not limited to perinatal, pediatric, adult primary care, behavioral health care, and dental treatment.

Insert Statement

On-site services may include perinatal, pediatric, adult primary care, behavioral health care, and dental treatment.

2. **Delete and replace the second to the last sentence in the first paragraph under Section 2, page 2-3, Item III A. 1) as follows:**

Delete Statement

Services may include, but are not limited to perinatal, pediatric, adult primary care, and behavioral health care.

Insert Statement

Services may include perinatal, pediatric, adult primary care, and behavioral health care.

3. Delete the bulleted paragraphs under Section 2, page 2-4, Item III. A. 1) c) and replace with the following:

- Assessment of the child's risk for being overweight, utilizing *the height to weight growth percentile for children under 2 years old*, and the Body Mass Index for Age ("BMI-for-Age") measurement for children 2 years old and over following the

Centers for Disease Control ("CDC") guidelines

(www.cdc.gov/nccdphp/dnpa/bmi/bmi-for-age.htm). If child is at risk for overweight or is overweight, then include assessment, counseling and education of household members.

- Developmental screening (physical and social-emotional) of all children 5 and under with the Parents' Evaluation of Developmental Status ("PEDS"), see (www.forepath.org), and/or the Ages and Stages Questionnaire ("ASQ") System which includes the ASQ - Hawaii version (compact disk will be provided by the Department of Health, Maternal and Child Health Branch) and the ASQ: Social-Emotional ("ASQ: SE"), see (www.brookespublishing.com).
- Completion of the Child Lead Risk Questionnaire from 6 months to 6 years of age.
- Oral health assessment and education for all children.
- Age-appropriate recommended immunizations for all children, with emphasis on the completion of the basic series by age 2 years.

4. Delete the entire paragraph under Section 2, page 2-4, Item III. A. 1) f) and replace with the following paragraph:

- f) By June 30, 2006, develop written policies, procedures, and guidelines to address violence prevention, including child abuse and neglect, elder abuse, intimate partner violence, and sexual assault. The violence protocol shall address screening and assessment, intervention, documentation, and follow-up. Develop workplace violence guidelines to assure the safety of employees, clients, and visitors.

5. Add the following new statements (bulleted) under Section 2, page 2-5, Item III. B. 2. as follows:

- Invoice the DEPARTMENT for services covered under Section III, Scope of Work only. The DEPARTMENT shall not pay for specialty or any other services excluded from the Scope of Work.
- Invoice the DEPARTMENT for services based on the primary diagnosis only.

6. The attached Proposal Application Checklist (Section 5, Attachment A of the RFP) is amended to include Table A – Performance Measures as part of the Proposal Application (SPO-H-200A).
7. Delete performance measure numbers 2,3, and 4 from Table A – Performance Measures which are found under Section 5, Attachment F of the RFP and replace with the attached Table A which incorporates revised performance measure numbers 2,3, and 4.

THE FOLLOWING ARE THE PURCHASING AGENCY’S RESPONSE TO WRITTEN QUESTIONS RECEIVED FROM POTENTIAL APPLICANTS.

Question #1:

Developmental/social emotional screening using the ASQ and ASQ-SE. After discussions internally with the pediatric providers and externally with experts nationally and locally, we conclude that the ASQ and ASQ-SE are inappropriate developmental tools in a primary care setting. Performing the ASQ would take too much time by the provider (over 10 minutes) as well as present difficulties for the parents who need to fill out the 5 pages of forms. Our proposed solution is to require the PEDS developmental scale for all children less than 6 years old. If the PEDS is not normal, then a referral to a state agency doing the ASQ (headstart, public nursing ...) would be made. Performing the PEDS would take 2-3 minutes and is one page for the parents. Please consider this request. Requiring the ASQ will severely disrupt our clinic productivity and efficiency. This would create a barrier to primary care and not the access that is the intent of the Primary Care Grant.

Purchasing Agency’s Response:

The Purchasing Agency’s response is reflected in Item 3 above. (2nd bulleted item)

Question #2:

Body Mass Index for children 0-18, including family members. Is the expectation that we will screen all family members? Need to understand that it may be difficult to get all members, some may not be our patients, the child may be hanai or in foster care, or being raised by grandparents, etc.

Purchasing Agency’s Response:

The Purchasing Agency’s response is reflected in Item 3 above. (1st bulleted item)

Question #3:

What does the Department of Health consider as high blood pressure and when is it considered under control? There are no values mentioned in the performance measures listed for RFP No. HTH 550-7.

Purchasing Agency's Response:

This response relates to Performance Measure #7. As a minimal standard, high blood pressure will be considered to be under control if it is less than 140/90.

Proposal Application Checklist

Applicant: _____ RFP No.: HTH 550-7

The applicant's proposal must contain the following components in the order shown below. This checklist must be signed, dated and returned to the state purchasing agency as part of the Proposal Application. *SPO-H forms are located on the web at <http://www.spo.hawaii.gov> Click *Procurement of Health and Human Services* and *For Private Providers*.*

Item	Reference in RFP	Format/Instructions Provided	Required by Purchasing Agency	Completed by Applicant
General:				
Proposal Application Identification Form (SPO-H-200)	Section 1, RFP	SPO Website*	X	
Proposal Application Checklist	Section 1, RFP	Attachment A	X	
Table of Contents	Section 5, RFP	Section 5, RFP	X	
Proposal Application (SPO-H-200A), including Table A	Section 3, RFP Section 5 (Table A)	SPO Website*	X	
Registration Form (SPO-H-100A)	Section 1, RFP	SPO Website*	(Required if not Registered)	
Tax Clearance Certificate (Form A-6)	Section 1, RFP	Dept. of Taxation Website (Link on SPO website)*		
Cost Proposal (Budget)				
Form C-3 - Performance Based Budget	Section 3, RFP	Section 5, RFP (Attachment D)	X	
SPO-H-205A	Section 3, RFP	SPO Website* Special Instructions is applicable, Section 5		
SPO-H-205B	Section 3, RFP,	SPO Website* Special Instructions, Section 5		
SPO-H-206A	Section 3, RFP	SPO Website*		
SPO-H-206B	Section 3, RFP	SPO Website*		
SPO-H-206C	Section 3, RFP	SPO Website*		
SPO-H-206D	Section 3, RFP	SPO Website*		
SPO-H-206E	Section 3, RFP	SPO Website*		
SPO-H-206F	Section 3, RFP	SPO Website*		
SPO-H-206G	Section 3, RFP	SPO Website*		
SPO-H-206H	Section 3, RFP	SPO Website*		
SPO-H-206I	Section 3, RFP	SPO Website*		
SPO-H-206J	Section 3, RFP	SPO Website*		
Certifications:				
Federal Certifications		Section 5, RFP		
Debarment & Suspension		Section 5, RFP		
Drug Free Workplace		Section 5, RFP		
Lobbying		Section 5, RFP		
Program Fraud Civil Remedies Act		Section 5, RFP		
Environmental Tobacco Smoke		Section 5, RFP		
Program Specific Requirements:				

Authorized Signature

Date

Table A – Performance Measures

Applicant Organization _____
RFP No. _____

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Performance Measure	Baseline for Fiscal Year 2004	Annual Performance Objective for Fiscal Year 2006	Annual Performance Objective for Fiscal Year 2007	Annual Performance Objective for Fiscal Year 2008	Annual Performance Objective for Fiscal Year 2009	Applicant's approach in meeting the performance objectives, including the methodology proposed for data collection and reporting. (Attach additional sheets as necessary).
1. At least 95% of children under age two will have the basic immunization series.	<p>a) Number of children under age 2 receiving services was ____.</p> <p>b) Number of children under age 2 who received their basic immunization series was ____.</p> <p>c) The percentage of children under age 2 who received their basic immunization series was ____%.</p> <p>(b divided by a)</p>	a) The estimated proportion of children under age 2 who will have received their basic immunization series is ____%.	a) The estimated proportion of children under age 2 who will have received their basic immunization series is ____%.	a) The estimated proportion of children under age 2 who will have received their basic immunization series is ____%.	a) The estimated proportion of children under age 2 who will have received their basic immunization series is ____%.	

Table A – Performance Measures

Applicant Organization _____
RFP No. _____

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Performance Measure	Baseline for Fiscal Year 2004	Annual Performance Objective for Fiscal Year 2006	Annual Performance Objective for Fiscal Year 2007	Annual Performance Objective for Fiscal Year 2008	Annual Performance Objective for Fiscal Year 2009	Applicant's approach in meeting the performance objectives, including the methodology proposed for data collection and reporting. (Attach additional sheets as necessary).
2. At least 80% of all children five years old and under will have received a developmental screening with a standardized tool.	<p>a) Number of children five years old and under receiving services was ____.</p> <p>b) Number of children five years old and under who received a developmental screening with a standardized tool was ____.</p> <p>c) Percentage of all children five years old and under who received a developmental screening with a standardized tool was ____%.</p> <p>(b divided by a)</p>	a) The estimated proportion of all children five years old and under who will receive a developmental screening with a standardized tool is ____%.	a) The estimated proportion of all children five years old and under who will receive a developmental screening with a standardized tool is ____%.	a) The estimated proportion of all children five years old and under who will receive a developmental screening with a standardized tool is ____%.	a) The estimated proportion of all children five years old and under who will receive a developmental screening with a standardized tool is ____%.	

Table A – Performance Measures

Applicant Organization _____
RFP No. _____

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Performance Measure	Baseline for Fiscal Year 2004	Annual Performance Objective for Fiscal Year 2006	Annual Performance Objective for Fiscal Year 2007	Annual Performance Objective for Fiscal Year 2008	Annual Performance Objective for Fiscal Year 2009	Applicant's approach in meeting the performance objectives, including the methodology proposed for data collection and reporting. (Attach additional sheets as necessary).
3. At least 90% of all children will have received an oral health assessment.	<p>a) Number of children receiving services was ____.</p> <p>b) Number of children who received an oral health assessment was ____.</p> <p>c) Percentage of all children who received an oral health assessment was ____%</p> <p>(b divided by a)</p>	a) The estimated proportion of all children who will receive an oral health assessment is ____%.	a) The estimated proportion of all children who will receive an oral health assessment is ____%.	a) The estimated proportion of all children who will receive an oral health assessment is ____%.	a) The estimated proportion of all children who will receive an oral health assessment is ____%.	

Table A – Performance Measures

Applicant Organization _____
RFP No. _____

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Performance Measure	Baseline for Fiscal Year 2004	Annual Performance Objective for Fiscal Year 2006	Annual Performance Objective for Fiscal Year 2007	Annual Performance Objective for Fiscal Year 2008	Annual Performance Objective for Fiscal Year 2009	Applicant's approach in meeting the performance objectives, including the methodology proposed for data collection and reporting. (Attach additional sheets as necessary).
4. At least 80% of all children receiving services will be assessed for risk of being overweight.	<p>a) Number of children receiving services was ____.</p> <p>b) Number of children assessed for risk of being overweight was ____.</p> <p>c) Percentage of all children receiving services who were assessed for risk of being overweight was ____%.</p> <p>(b divided by a)</p>	a) The estimated proportion of all children receiving services who will be assessed for risk of being overweight is ____%.	a) The estimated proportion of all children receiving services who will be assessed for risk of being overweight is ____%.	a) The estimated proportion of all children receiving services who will be assessed for risk of being overweight is ____%.	a) The estimated proportion of all children receiving services who will be assessed for risk of being overweight is ____%.	

Table A – Performance Measures

Applicant Organization _____
RFP No. _____

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Performance Measure	Baseline for Fiscal Year 2004	Annual Performance Objective for Fiscal Year 2006	Annual Performance Objective for Fiscal Year 2007	Annual Performance Objective for Fiscal Year 2008	Annual Performance Objective for Fiscal Year 2009	Applicant's approach in meeting the performance objectives, including the methodology proposed for data collection and reporting. (Attach additional sheets as necessary).
5. At least 80% of all children below 6 years old receiving services will have at least one Child Lead Risk Screening Questionnaire completed.	<p>a) Number of children below 6 years old receiving services was ____.</p> <p>b) The number of children below 6 years old receiving services who had at least one Child Lead Risk Screening Questionnaire completed was ____.</p> <p>c) The percentage of all children below 6 years old receiving services who had at least one Child Lead Risk Screening Questionnaire completed was ____ %.</p> <p>(b divided by a)</p>	a) The estimated proportion of all children below 6 years old receiving services who will have at least one Child Lead Risk Screening Questionnaire completed is ____%.	a) The estimated proportion of all children below 6 years old receiving services who will have at least one Child Lead Risk Screening Questionnaire completed is ____%.	a) The estimated proportion of all children below 6 years old receiving services who will have at least one Child Lead Risk Screening Questionnaire completed is ____%.	a) The estimated proportion of all children below 6 years old receiving services who will have at least one Child Lead Risk Screening Questionnaire completed is ____%.	

Table A – Performance Measures

Applicant Organization _____
RFP No. _____

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Performance Measure	Baseline for Fiscal Year 2004	Annual Performance Objective for Fiscal Year 2006	Annual Performance Objective for Fiscal Year 2007	Annual Performance Objective for Fiscal Year 2008	Annual Performance Objective for Fiscal Year 2009	Applicant's approach in meeting the performance objectives, including the methodology proposed for data collection and reporting. (Attach additional sheets as necessary).
6. At least 60% of people 65 years or older will have pneumococcal and influenza immunizations.	<p>a) Number of clients aged 65 yrs. or older was ____.</p> <p>b) Number of clients aged 65 yrs. or older who received pneumococcal and influenza immunizations was ____.</p> <p>c) Percentage of clients aged 65 yrs. or older who received pneumococcal and influenza immunization was ____%.</p> <p>(b divided by a)</p>	a) The estimated proportion of clients aged 65 yrs. or older who will receive pneumococcal and influenza immunizations is ____%.	a) The estimated proportion of clients aged 65 yrs. or older who will receive pneumococcal and influenza immunizations is ____%.	a) The estimated proportion of clients aged 65 yrs. or older who will receive pneumococcal and influenza immunizations is ____%.	a) The estimated proportion of clients aged 65 yrs. or older who will receive pneumococcal and influenza immunizations is ____%.	

Table A – Performance Measures

Applicant Organization _____
RFP No. _____

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Performance Measure	Baseline for Fiscal Year 2004	Annual Performance Objective for Fiscal Year 2006	Annual Performance Objective for Fiscal Year 2007	Annual Performance Objective for Fiscal Year 2008	Annual Performance Objective for Fiscal Year 2009	Applicant's approach in meeting the performance objectives, including the methodology proposed for data collection and reporting. (Attach additional sheets as necessary).
7. Increase to at least 50% the proportion of people with high blood pressure whose blood pressure is under control.	<p>a) Number of clients with high blood pressure was ____.</p> <p>b) Number of clients with high blood pressure whose high blood pressure was under control was ____.</p> <p>c) Percentage of clients with high blood pressure, whose high blood pressure was under control was ____%.</p> <p>(b divided by a)</p>	a) The estimated proportion of clients with high blood pressure, whose high blood pressure will be under control is ____ %.	a) The estimated proportion of clients with high blood pressure, whose high blood pressure will be under control is ____%.	a) The estimated proportion of clients with high blood pressure, whose high blood pressure will be under control is ____%.	a) The estimated proportion of clients with high blood pressure, whose high blood pressure will be under control is ____%.	